

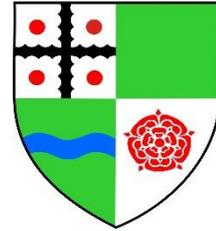
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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11th February 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 19th February 2024 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



Agenda

- 1. Welcome to Public / New Councillor (Mrs Karen Wardle)**
- 2. To receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation (None Indicated)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 15th January 2024 (Attached)**
- 6. Co-option of Parish Councillor South East Ward (Cllr G Charlesworth)**
- 7. Commemoration of Cllr G Charlesworth - Proposals**
130 Years Since Inception of Parish Council (1894)
10 Years of Clerk being in Post (2014)
- 8. Clerk's and Admin Assistant's Reports (To Follow)**
- 9. Whittle and Clayton War Memorial Committee Annual Levy 2023/24 Request £3,500.00 (Reports To Follow)**
- 10. To Approve the Hanging Basket Contract 2024 Plantscape - £4092.80 + VAT**
To Investigate the Possibility of Business Sponsorship
- 11. Proposal to Extend Warm Space Meeting to Monthly Meeting Hub Event (Bar Summer Holidays) Cllr S Edwards-Williams**
- 12. Reports**
CIL Report 2023 (To Follow) (To be Published and Submitted to Chorley Council) £29,906.52 Available for 2024/25



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13. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments January/February 2024

PAYMENTS LIST

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
374	Virgin Money	B/T	Christmas Light Switch o	The Lord Nelson Public	S	666.67	133.33	800.00
378	Virgin Money		Utility Bill	Water Plus	S	5.38	1.08	6.46
379	Virgin Money		Sundries	Amazon	S	5.82	1.17	6.99
378	Virgin Money		Utility Bill	Water Plus	Z	27.47		27.47
376	Virgin Money		HMRC NI/Tax	HMRC	Z	2,787.72		2,787.72
377	Virgin Money		Utility Bill	NPower	L	160.02	8.00	168.02
381	Virgin Money		Litter Picking	Workwear Express Ltd	S	28.51	5.70	34.21
383	Virgin Money		Office Cleaning	Diamond Domestic	S	72.00	14.40	86.40
382	Virgin Money		Utility Bill	Eon	L	55.26	2.76	58.02
385	Virgin Money		Clayton Cup (Summer)	Chorley Leisure	Z	228.00		228.00
380	Virgin Money		Sundries	Sainsbury's	Z	6.50		6.50
384	Virgin Money		Christmas Tree Installati	T & JM Stafford and Son	S	700.00	140.00	840.00
404	Virgin Money		Postage	Post Office	Z	90.00		90.00
403	Virgin Money		Sundries	Asda	S	15.00	3.00	18.00
405	Virgin Money		Summer Fair	NWC Marquees	S	1,185.00	237.00	1,422.00
400	Virgin Money		Clerk's Reimbursement	Clerk	Z	17.50		17.50
406	Virgin Money		Summer Fair	Poppywood Alpacas	Z	150.00		150.00
407	Virgin Money		Characters x 2 Summer f	Lancashire Ice Queen Pa	Z	20.00		20.00
386	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	85.80	17.16	102.96
389	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
393	Virgin Money	D/D	Phones/Broadband	Three Business Services	S	8.04	1.61	9.65
394	Virgin Money	D/D	Phones/Broadband	BT	S	46.95	9.39	56.34
391	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Ltd	S	76.67	15.33	92.00
396	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
387	Virgin Money	S/O	Salary	Employee 01	E	1,801.54		1,801.54
392	Virgin Money	S/O	Salary	Employee 02	E	1,119.55		1,119.55
395	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
390	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
388	Natwest Bank	D/D	Pension	LCC Pension Employer/E	E	1,171.59		1,171.59
397	Virgin Money		Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
398	Virgin Money		Utility Bill	NPower	L	178.05	8.90	186.95
399	Virgin Money		Sundries	Clerk	Z	16.00		16.00
402	Virgin Money		War Memorial Committe	WLW & CLW War Memori	Z	3,500.00		3,500.00
401	Virgin Money		Clerk's Reimbursement	Clerk	Z	15.35		15.35
Total						14,825.75	618.90	15,444.65

2. Receipts January 2024

RECEIPTS LIST

Voucher	Bank	Description	Supplier	VAT Type	Net	VAT	Total
84	Virgin Money	Bank Interest	Virgin Money	Z	5.31		5.31
81	Virgin Money	Warm Space Grant	LCC	Z	150.00		150.00
83	Natwest Bank	Bank Interest	Natwest Bank	Z	86.46		86.46
Total					241.77		241.77



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14. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 24/00014/DIS Case Officer: Chris Smith - 01257 515223 Ward: Clayton West And Cuerden Proposal: Application to discharge condition 36 (travel plan) of planning permission ref: 14/00951/OUTMAJ (Outline application for up to 220 dwellings with associated open space and landscaping, with all matters reserved except for access) Location: Land North Of Lancaster Lane And Bounded By Wigan Road And Shady Lane, Lancaster Lane, Clayton-Le-Woods

2. Application no: 24/00021/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application to discharge conditions 10 (programme of building recording) and 11 (Written Scheme of Investigation) of listed building consent 21/00532/LBC (Application for listed building consent for works to the Grade II listed stables to facilitate a change of use of vacant care home (Use Class C2) to residential dwelling (Use Class C3) with associated staff and guest accommodation; internal and external repair/refurbishment works and alterations; selective demolition; and two storey extension to service buildings in south west corner of stable yard) Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

3. Application no: 24/00022/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application to discharge conditions 10 (programme of building recording) and 11 (Written Scheme of Investigation) of listed building consent 21/00531/LBC (Application for listed building consent for works to the Grade II* listed hall to facilitate a change of use of vacant care home (Use Class C2) to residential dwelling (Use Class C3) including internal and external repair/refurbishment works and alterations; extension including orangery, staircase enclosure and creation of swimming pool with glazed enclosure) Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

4. Application no: 24/00024/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Part two storey front / part first floor front / part single storey front extensions, and single storey rear extension Location: 39 Manor Road, Clayton-Le-Woods, Chorley, PR6 7JR

5. Application no: 24/00028/DIS Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application to discharge conditions 32 (programme of building recording) and 34 (Written Scheme of Investigation) of planning permission 21/00530/FULMAJ (Change of use of vacant care home (Use Class C2) to residential dwelling (Use Class C3) with associated staff and guest accommodation; internal and external repair/refurbishment works and alterations; selective demolition; extension including orangery, staircase enclosure, creation of swimming pool with glazed enclosure, and two storey extension to service buildings in south west corner of stable yard; hard and soft landscaping works including associated structures and landscape features including reinstatement of dilapidated pond; construction of gate lodges and secondary gates to access road; removal of driveway bridge crown and repair of



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tunnel; provision of associated car parking; together with other associated development) Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

6.Application no: 24/00038/TPO Case Officer: Bill Whisker - 01257 515642 Ward: Clayton West And Cuerden Proposal: Application for works to protected trees - Chorley BC TPO 6 (Clayton-le-Woods) 2007: T1 Sycamore - Reduce upper canopy by up to three metres; T2 Copper Beech - Reduce entire tree by up to 3 metres, Crown raise to 3 metres above ground level. Location: 7 Kendal Gardens, Clayton-Le-Woods, Leyland, PR25 5SE

7.Application no: 24/00032/CLPUD Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension Location: 5 Glenmore, Clayton-Le-Woods, Chorley, PR6 7TA

8.Application no: 24/00052/FUL Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton East, Brindle And Hoghton Proposal: replacement semi-detached dwelling (following original property's demolition due to fire damage) Location: 71 Kirkby Avenue, Clayton-Le-Woods, Leyland, PR25 5SQ

9.Application no: 24/00054/LBC Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Application for listed building consent to replace existing windows Location: Cuerden Hall, Shady Lane, Cuerden, Bamber Bridge, Preston, PR5 6AZ

10. Application no: 24/00055/FULHH. Case Officer: Eleanor McCleary - 01257 515176 Proposal: Side dormer, conversion of attached garage to habitable accommodation including replacement of garage door with full height windows, provision of a roof terrace above garage, and erection of privacy screens (retrospective) Location: Pear Tree Cottage 608 Preston Road Clayton-Le-Woods Chorley PR6 7EH

11. Application no: 24/00071/FULHH Case Officer: Simon Lems Proposal: Single storey side extension (following demolition of existing conservatory) Location: St Helens Cottage Chorley Old Road Clayton-Le-Woods Chorley PR6 7QZ

12. Application no: 24/00094/FUL Case Officer: Mrs Hannah Roper - 01257 515230 Proposal: Section 73 application to amend condition 2 (approved drawings) of planning permission 23/00236/FUL (Erection of industrial building with associated external works, car parking and landscaping) to amend the elevations to reduce amount of cladding in order to satisfy building regulations. Location: Glen Stafford Ltd Unit 1 Thorntrees Business Park Wigan Road Clayton-Le-Woods Leyland PR25 5SB

15. Correspondence

None Indicated

16. Motion to Exclude Press and Public

Due to Sensitive Commercial Information

17. SPID Update (Report To Follow)



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18. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 18th March 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

1. Schedule Finance Committee Meeting for Audit 2023/24 Preparation (March 2024)
2. Schedule Meeting for Academic Clayton Cup Working Group
3. Schedule Summer Fair Working Group Meeting
4. Schedule Dates for Annual Staff Appraisal (March 2024)